Cashbook Finance

Bad-debt protection checklist

Use this before discussing protection for approved debtor risk.

03	11	SECURE
PREPARATION AREAS	PRACTICAL POINTS	DOCUMENT ROUTE

01 Before you contact us

- Know the funding amount or range you want to discuss.
- Explain what the cash is needed for in one or two sentences.
- Know your deadline and whether it is flexible.
- Keep company, director and contact details ready.

4 POINTS TO PREPARE

02 Debtor and credit-limit evidence

- Customer names and company details.
- Expected credit limit for each major debtor.
- Invoice values and payment terms.
- Any known late-payment or dispute concerns.

4 POINTS TO PREPARE

03 Policy and claim awareness

- Understand that cover is usually customer-specific.
- Check whether invoices are undisputed and within limit.
- Keep delivery and communication evidence available.

3 POINTS TO PREPARE

i **Use the confirmed secure Cashbook route for sensitive documents.**
Do not send identity documents or bank information to an unverified email address.

Start with a direct conversation - no obligation either way.

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